



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 01-24)
 S. 43.05(4) & 43.58(6)
FOR THE YEAR 2023

INSTRUCTIONS: Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2023 are due to the DPI Division for Libraries and Technology no later than February 29, 2024.

I. GENERAL INFORMATION

1. Name of Library Redgranite Public Library		2. Public Library System Winnefox Library System			
3a. Head Librarian First Name Jeannie	3b. Head Librarian Last Name McBeth	4a. Certification Grade Grade 3	4b. Certification Type Temporary	5. Certification Expiration Date 11-30-24	
6a. Street Address 135 W. Bannerman Ave.	6b. Mailing Address or PO Box PO Box 291	7. City / Village / Town Redgranite	8a. ZIP 54970	8b. ZIP4 0291	9. County Waushara
10. Library Phone Number 9205660176	11. Fax Number (920)566-0176	12. Library E-mail Address of Director mcbeth@redgranitelibrary.org			
13. Library Website URL redgranitelibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 1	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 2,774	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number 177988615	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	43	0	0
19b. Number of winter weeks	32	0	0
19c. Summer hours open per week	46	0	0
19d. Number of summer weeks	20	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	2,296	0	0

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	9,918	740
2. Electronic Books <i>E-books</i>	178,008	
3. Audio Materials	83	12
4. Electronic Audio Materials <i>Downloadable</i>	79,097	
5. Video Materials	4,286	228
6. Electronic Video Materials <i>Downloadable</i>	0	
7. Other Materials Owned <i>Describe</i>	18	
8a. Electronic Collections <i>Locally Owned or Leased</i>	0	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	4	
8c. Electronic Collections <i>Provided through BadgerLink</i>	62	
9. Total Electronic Collections <i>Local, regional, and state</i>	66	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	2	

III. LIBRARY SERVICES					
1. Circulation Transactions		c. Circulation of Other Physical Items		2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	(subset of 1a.) 62		a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>
13,175	2,940			5,304	5,377

Method for Counting ILL Transactions			Categorized ILL Transactions		
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>
Integrated Library Systems (ILS)			5,142		5,377
WISCAT					
Other (includes OCLC, manual tracking or other methods)			162		0

3. Number of Registered Users			d. Overdue Fines	4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	Yes	a. Method	b. Annual Count	a. Method	b. Annual Count
352	314	666	Yes	Actual Count	366	Actual Count	9,700

6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count		
3	2	Actual Count	286	Survey Week(s)	3,420		

8. Website Visits	9. Electronic Collection Retrieval				
4,383	a. Local	b. Other	c. Statewide	d. Total	
	1	20	20	41	

10. Uses of Electronic Materials by Users of Your Library				
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials
584	698	0	1,282	39

**In-person Programs and Attendance + Live,
Virtual Programs and Attendance (not asynchronous views)**

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	78	12	8	133	5	236
Total Attendance	260	68	24	1,795	450	2,597

In-Person Programs and Program Attendance Annual Count

	11a. Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	78	12	8	133	5
Total Attendance	260	68	24	1,795	450
	11f. Onsite In-Person - Subtotal		11h. Total		
Number of Programs	222	14		236	
Total Attendance	2,597	154		2,597	

11i. Describe the library's in-person programs: Weekly cribbage Wednesdays, weekly Storytime Thursdays, weekly craft Tuesdays, weekly sewing Fridays, Community market 20 weeks during our summer season, book clubs, resin art, charcuterie training, community fire safety house and trucks, community parks and snow plows, quarry committee, community garden sessions and training, every Saturday a program in the library.

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	-1	-1	-1	-1	-1	0
Total Live Virtual Attendance	-1	-1	-1	-1	-1	0
Total views of live programs that were recorded and posted for asynchronous viewing	-1	-1	-1	-1	-1	0

12g. Which platforms does the library use to host the library's live, virtual programs:

12h. Describe the library's live, virtual programs:

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f. Total
Number of Programs	-1	-1	-1	-1	-1	0
Total Pre-Recorded Program Views	-1	-1	-1	-1	-1	0

13g. Which platforms does the library use to host the library's pre-recorded programs:

13h. Describe the library's pre-recorded programs:

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Linda	Thom	1021 COUNTY ROAD EE	Redgranite	54970	thomlinda@icloud.com
2. Tamare	Hecker	N2980 Country Road EE	Redgranite	54970	heckersgoferhome@gmail.c
3. Sandra	Adamson	PO Box 228	Redgranite	54970	adamsons@wautoma.K12.v
4. Maureen	Powless	N2089 COUNTY ROAD E	Redgranite	54970	mpowless2089@gmail.com
5. Mike	Kapp	405 Lafayette Street	Redgranite	54970	joanekapp@aol.com
6. Kristine	Kinsey	W4723 SOUTH PEARL LAK	Redgranite	54970	hempfarming@yahoo.com
7. Jim	Erdmann	543 Thackery Street	Redgranite	54970	jerdmann@vl.redgranite.wi
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
 Include vacancies in this count

7

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			6,903
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.			
	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	4,114	2,287	6,401
3. Circulation to Nonresidents Living in Another County in the Library System	445	40	485
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	0	0	0
5. Circulation to All Other Wisconsin Residents	16	6. Circulation to Persons from Out of the State	0
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards? No	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Green Lake	16	f.	
b. Marquette	5	g.	
c. Winnebago	19	h.	
d.		i.	
e.		j.	

XII. TECHNOLOGY

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	0	25	25
Total Self-Directed Activity Participation		68	73
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	50	15	115
Total Self-Directed Activity Participation	400	30	571

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Jeannie	McBeth	mcbeth@redgranitelibrary.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Jeannie	McBeth	mcbeth@redgranitelibrary.org



XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Linda Thom	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Jeannie McBeth	

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Waushara

The Redgranite Public Library Board of Trustees hereby states that in 2023 the Winnefox Library System
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*


Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

We very much enjoy being part of a wonderful library system such as Winnefox.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Linda Thom	

COMMENTS

SECTION_I

Standard total hours per year for this location
our change of hours took effect last year and increased our work hours per week open to the public to 46 in the summer and 43 hours in the winter--2024-02-12

SECTION_II

3a. Audio Materials (end-of-year total)
removed books on CD. Now purchasing more overdrive titles and wonderbooks for audio--2024-02-12
We are withdrawing our books on CD collection--2024-02-12

SECTION_III

4b. Reference Transactions
We only count phone calls and will next year count desk reference questions we get rather than just a tally for person walking in the door. We do not count directional questions or hours of operation calls.--2024-02-14

SECTION_V

Other Revenue

We are not expecting a large donation of monies this year. We hope to but even 3000 is a big hope for funds--2024-02-12
We have increased spending in the large print collections and updated board books and easy reader areas as well as added more fiction titles for adults in the collection. We weeded alot of outdated very worn materials to give our collection an uplift in quality.--2024-02-12

SECTION_VI

a. Print Materials

We have increased spending in the large print collections and updated board books and easy reader areas as well as added more fiction titles for adults in the collection. We weeded alot of outdated very worn materials to give our collection an uplift in quality.--2024-02-12

b. Electronic Materials

removed books on CD. Now purchasing more overdrive titles and wonderbooks for audio--2024-02-12

c. Audiovisual Materials

removed books on CD. Now purchasing more overdrive titles and wonderbooks for audio--2024-02-12

We have reduced our books on CD and playaways. We have also reduced our buying of physical DVDs--2024-02-12

We have reduced our books on CD and playaways. We have also reduced our buying of physical DVDs--2024-02-12

d. All Other Library Materials

We have just kept our usual subscriptions from last year--2024-02-12

Total Operating Expenditures

increase in staff hours due to doubling our open hours for the community. We were able to get more funding from our local village to offset some of the costs.--2024-02-12

SECTION_XII

3b. How many internet-ready devices does your library have in the collection for patron checkout? Do not include lost devices.

we have 3 chrome books that we allow to be checked out of the library or used in house in the library.--2024-02-14

